



Important Dates from the BU #1 Collective Agreement: Promotion

The calendar below is provided for the convenience of Members. Refer to the Collective Agreement (http://upeifa.org/UPEIFA_CA_05_10.pdf) for complete information.

Applications for Promotion		
By March 31	Elections to URC are completed	Article E2.10.1
By June 15	Faculty Member submits letter of application to Chair	Article E2.5.3.1
By July 1	Chair advises the Dept., Dean, and VP Academic Development of any applications	Article E2.5.3.1
Prior to November 1	Unless a DRC has already been constituted under E2.5.2.4 the Chair assures that a properly constituted DRC is assembled	Article E2.5.3.2
By November 1	Faculty Member submits promotion file to Chair	Article E2.5.3.4
By December 15	DRC/LRC completes meetings on all promotion applications and recommends to URC	Article E2.6.2 Article E2.8.1 Article E7.8.9 Article E7.10.1
Prior to January 15	Dean/UL includes letter in candidate's file and forwards the complete file to URC Chair	Article E2.9.4 Article E7.11.4
By March 1	Initial vote of URC sub-committee	Article E2.10.5
By March 31	Final vote of URC sub-committee	Article E2.10.7
Prior to April 15	Full URC reviews sub-committee decisions to ensure consistency	Article E2.10.9
Prior to April 15	URC reports recommendations to President	Article E2.10.10
Prior to May Board meeting	President makes recommendation to Board	Article E2.11.1
Following May Board meeting	President notifies candidate of Board decision	Article E2.11.1
July 1 of next academic year	Promotion takes effect	

Note: Combined tenure/promotion applications follow same timelines as for tenure.