

By-election Call for Nominations, 2019-2020

In accordance with the UPEI Faculty Association's Bylaws (Articles 13.13.2 and 13.13.3), this is an initial call for the nomination of individuals for an Executive Committee **Member-at-Large** position, to be filled through by-election in consequence of the Past-President position becoming vacant.

- This is a one-year term, until May 2020.
- Any individual nominated for this position must have previously served on the Executive Committee for at least one year.

Elections to be held at the Association's Annual General Meeting Thursday, April 4, 2019

See Bylaw Article 13 for the procedures for nominations and elections and the attached summary of key dates and deadlines for the nomination process.

Nominations must be received by the Chair of the Nominating Committee no later than Wednesday, March 20, 2019.

- Individuals admitted to the Association's Membership in accordance with Bylaw Article 4.3 are eligible to be nominated. Those elected must be Members for the entire term of office.
- Nominations must be made in writing using the attached nomination form and be accompanied by confirmation from the nominee that s/he is willing to serve in the position.
- A second call for nominations will be issued if no nominations are received by the above date.
- No nominations will be accepted at the meeting.

See Bylaw Article 13.11 for full details of the nomination procedure.

All questions and nominations should be directed to the Nominating Committee Chair.

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The Nominating Committee shall make every effort to ensure that the Executive Committee and all Standing Committees reflect the diversity of the Association's membership in so far as possible in respect to employment category, discipline and recognized equity groups. [Bylaw Article 12.8(g)]

By-election Nomination Process – Key Dates and Deadlines

(In accordance with Bylaw Article 13.13.2, adjustments to the normal timelines have been made.)

Thursday, March 14, 2019

- Initial call for nominations issued to the membership.

Wednesday, March 20, 2019

- Deadline for receipt of nominations in response to the initial call.

Thursday, March 21, 2019

- Notice of nominees, received in response to the initial call, issued to the membership.
- Second call for nominations issued to the membership **if** no nominations received in response to the initial call for nominations.

Wednesday, March 27, 2019

- Deadline for receipt of nominations in response to the second call, if necessary.

Thursday, March 28, 2019 *(at least one week prior to the AGM)*

- Notice of final slate of nominees issued to the membership.