



Hessian Merit Awards for Excellence in Teaching by a **SESSIONAL Instructor** NOMINATION FORM

(For clarity, consider filling out this form on your computer before printing it.)

Nominee	Name	
	Department	
	Telephone	
	Email	

Sponsors

Name		<i>(please check one of the following)</i> <input type="checkbox"/> Student <input type="checkbox"/> Alumnus <input type="checkbox"/> Faculty/Staff
Department		
Telephone		
Email		
Name		<i>(please check one of the following)</i> <input type="checkbox"/> Student <input type="checkbox"/> Alumnus <input type="checkbox"/> Faculty/Staff
Department		
Telephone		
Email		
Name		<i>(please check one of the following)</i> <input type="checkbox"/> Student <input type="checkbox"/> Alumnus <input type="checkbox"/> Faculty/Staff
Department		
Telephone		
Email		

Nomination Procedure

1. Each nomination must be made **collaboratively** by three or more sponsors—students, full-time or sessional faculty or staff, and/or alumni—on this nomination form. No more than one faculty member or sessional instructor may be a sponsor for each nomination.
2. Each sponsor identified on the nomination form, must submit **electronically** with the nomination, a separate confidential letter of support that addresses the criteria for the award.
3. All nominations and letters of support are due **by noon on Friday, February 15, 2019** and should be forwarded **ELECTRONICALLY** to:

Chair, Hessian Merit Awards for Excellence in Teaching Committee
 c/o Faculty Association Office
upeifa@upeifa.org

University of Prince Edward Island Faculty Association

550 University Avenue, Duffy Science Centre, Rm 415, Charlottetown, PE C1A 4P3

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