



The Hessian Merit Awards for Excellence in Teaching by a **FULL-TIME** Instructor

Objectives

The University of Prince Edward Island's Hessian Merit Awards for Excellence in Teaching honour faculty members who are recognized as possessing outstanding competence in teaching. These awards publicly acknowledge individuals whose work has contributed to instructional excellence at UPEI.

The UPEI Hessian Merit Awards for Excellence in Teaching are adjudicated by the Hessian Merit Awards for Excellence in Teaching Committee, whose members are appointed by the Faculty Association Executive. The Committee comprises members from different academic areas of the university. Up to three awards for full-time faculty may be granted each academic year (for a total of up to four full-time and sessional Hessian Awards), although the Committee may decide not to grant an award in any particular year.

Eligibility

1. Nominees must be full-time faculty at UPEI who are teaching (i.e., not on sabbatical) during the semester in which they are nominated.
2. Nominees must have taught at least nine credit hours at UPEI before the term in which they are nominated.
3. Nominees must not have received a Hessian Merit Award for Excellence in Teaching within the past five years.

Criteria

Nominees for the award should:

- exhibit a comprehensive knowledge of the subject
- be habitually well prepared for teaching sessions
- have energy and enthusiasm for the subject and the capacity to arouse students' interest in it
- encourage student participation in the teaching and learning process
- set a high standard and motivate students to attain that standard
- communicate effectively at levels appropriate to students' capacity
- emphasize understanding of the subject over mere memorization (as appropriate) in evaluating student performance
- be accessible to students outside the classroom
- demonstrate excellence in teaching, including the use of innovative teaching techniques

Nomination Procedure

1. Each nomination must be made **collaboratively** by three or more sponsors—students, full-time or sessional faculty or staff, and/or alumni—on the standard nomination form, available from the Faculty Association Office (DSC 415) and the FA website (www.upeifa.org). No more than one faculty member or sessional instructor may be a sponsor for each nomination.
2. Each sponsor identified on the nomination form must submit a separate confidential letter of support that addresses the criteria for the award.

3. All nominations are due by **noon on Friday, February 15, 2019** and should be sent **ELECTRONICALLY** to the

Chair, Hessian Merit Awards for Excellence in Teaching Committee
c/o Faculty Association Office
upeifa@upeifa.org

Documentation

Faculty members who accept the nomination will be responsible for submitting an electronic teaching dossier by **noon on Friday, March 22, 2019** emphasizing his/her contributions to the enhancement of teaching. This electronic dossier should be submitted as either a **PDF** file or a **Rich Text Format (.rtf)** document. The main body of the document should be no more than **twenty (20)** pages long and any appendices should total no more than **twenty (20)** additional pages. The dossier should be emailed to the Chair of the UPEIFA Hessian Merit Awards for Excellence in Teaching Committee @ jbryanton@upeifa.ca. The completed dossier will contain the following material:

Obligatory	<ul style="list-style-type: none"> • a statement of teaching philosophy • explanations of teaching methods • complete statistical results of teaching evaluations (SOTS) from three most recent years • arrange for a confidential letter from the candidate's department chair or dean (or the appropriate designate), if not a nominator, to be sent directly to the Chair of the Hessian Committee
Optional	<ul style="list-style-type: none"> • where possible, evidence that teaching methods successfully enhance student learning • descriptions of teaching innovations • evidence of sharing pedagogical methodology with colleagues/continuing education in teaching • up to three of the nominee's most recent course outlines (<i>in an appendix</i>) • any additional material that would support the nominee's case (<i>in an appendix</i>)
Additional Materials <i>(to be solicited by the committee)</i>	<ul style="list-style-type: none"> • statistical results of student assessments of instruction using the survey form designed for this purpose (administered by the committee)

List of Full-Time Instructor Recipients for the past five years.

Academic Year	Name of Recipient	Academic Unit
2017-2018	Henrik Stryhn	Health Management
2016-2017	Patrice Drake	Faculty of Nursing
2015-2016	Cora Gilroy James Moran	Pathology and Microbiology History
2014-2015	H. Carolyn Peach Brown Dany MacDonald Marina Silva-Opps	Environmental Studies Applied Human Sciences Biology
2013-2014	Gordon MacDonald Amy MacFarlane	Math/Statistics Business



Hessian Merit Awards for Excellence in Teaching by a **FULL TIME Instructor** NOMINATION FORM

(For clarity, consider filling out this form on your computer before printing it.)

Nominee	Name	
	Department	
	Telephone	
	Email	

Sponsors

Name		<i>(please check one of the following)</i> <input type="checkbox"/> Student <input type="checkbox"/> Alumnus <input type="checkbox"/> Faculty/Staff
Department		
Telephone		
Email		
Name		<i>(please check one of the following)</i> <input type="checkbox"/> Student <input type="checkbox"/> Alumnus <input type="checkbox"/> Faculty/Staff
Department		
Telephone		
Email		
Name		<i>(please check one of the following)</i> <input type="checkbox"/> Student <input type="checkbox"/> Alumnus <input type="checkbox"/> Faculty/Staff
Department		
Telephone		
Email		

Nomination Procedure

1. Each nomination must be made **collaboratively** by three or more sponsors—students, full-time or sessional faculty or staff, and/or alumni—on this nomination form. No more than one faculty member or sessional instructor may be a sponsor for each nomination.
2. Each sponsor identified on the nomination form, must submit **electronically** with the nomination, a separate confidential letter of support that addresses the criteria for the award.
3. All nominations and letters of support are due **by noon on Friday, February 15, 2019** and should be forwarded **ELECTRONICALLY** to:

Chair, Hessian Merit Awards for Excellence in Teaching Committee
 c/o Faculty Association Office
upeifa@upeifa.org

University of Prince Edward Island Faculty Association

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