



Merit Award for Outstanding Service

Objectives

The UPEI Faculty Association Merit Award for Outstanding Service recognizes outstanding (i) participation, (ii) leadership (formal or informal), and (iii) achievement in this pillar of academic life.

For purposes of this award:

- 1) Service refers principally to contributions to the University's governance and functioning at the level of the Department, School, Faculty, University, or Faculty Association, and also includes outreach beyond the university;
- 2) Service does not refer to professional service contributions which are part of regular duties;
- 3) Service which has been remunerated and service for which course release has been provided will not be weighted as heavily as service which has not been similarly acknowledged.

Eligibility

Any member of the Faculty Association is eligible for nomination, excepting current members of the Faculty Association Executive Committee.

Adjudication

Adjudication is by the Faculty Association Merit Award for Outstanding Service Subcommittee. The subcommittee comprises five-seven members broadly representative of Faculty Association membership, appointed by the Faculty Association Executive upon recommendation by the Awards and Scholarships Committee. The subcommittee reports to the Awards and Scholarships Committee.

Nomination Procedure

The Faculty Association Merit Award for Outstanding Service Subcommittee will solicit nominations, **due Friday, February 15, 2019**. Nomination may be made by any member, or group of members, of the Faculty Association. Self-nominations are not accepted. A letter of nomination will detail the nominee's history of service, highlighting evidence demonstrating outstanding participation, leadership (formal or informal) and achievement through service; the nominee's CV will accompany the nomination. Up to five letters in support of the nomination, including from persons who are not members of the Faculty Association, may be provided. The nominee is not expected to provide a letter or statement in support of the nomination.

Presentation

The award will be presented at the Faculty Recognition Evening, and will include a cash prize and plaque. A citation will be prepared and presented by a member of the Faculty Association Merit Award for Outstanding Service Subcommittee.

Nominations together with supporting documentation should be sent **ELECTRONICALLY** to:

Chair, UPEI Faculty Association Merit Award for Outstanding Service Subcommittee
c/o Faculty Association Office
upei@upei.org

Award Recipients since 2016

Academic Year	Name of Recipient	Academic Unit
2017-2018	Lisa Chilton James Sentance	Department of History Department of Economics
2016-2017	None Awarded	
2015-2016	Wayne Peters	School of Sustainable Design Engineering